

**VIRGINIA BOARD OF NURSING
SPECIAL CONFERENCE COMMITTEE
October 4, 2011**

TIME AND PLACE: The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on October 4, 2011 in Board Room 3, Suite 201, Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia.

MEMBERS PRESENT: Jeanne E. Holmes, Citizen Member; Chairperson
Jane R. Ingalls, RN, CNS, PhD

STAFF PRESENT: Gloria D. Mitchell, RN, MSN, MBA; Deputy Executive Director

OTHERS PRESENT: David Kazzie, Adjudication Specialist

CONFERENCES
SCHEDULED: **Amy L. Wellborn, RN 0001-140352**
Ms. Wellborn did not appear.

CLOSED MEETING: Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:05 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Wellborn. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 9:32 A.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Dr. Ingalls moved to issue an order of reprimand to Amy Wellborn and to offer Ms. Wellborn a consent order for indefinite suspension of her license for not less than two years in lieu of a formal hearing.
The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Wellborn and the Board.

CONFERENCES
SCHEDULED: **Lauren Riley, RN 0001-203319**
Ms. Riley appeared, accompanied by attorney, Margaret Hardy.

CLOSED MEETING: Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 11:01 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Riley. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 11:43 A.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Dr. Ingalls moved to issue an order of reprimand to Lauren Riley and to offer Ms. Riley a consent order for indefinite suspension of her license.
The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Riley and the Board.

CONFERENCES
SCHEDULED:

Rachel Kone, RN 0001-172214
Ms. Kone appeared.

CLOSED MEETING: Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 12:40 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Kone. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.
The motion was seconded and carried unanimously.

RECONVENTION: The Committee reconvened in open session at 1:23 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.
The motion was seconded and carried unanimously.

ACTION: Dr. Ingalls moved to issue an order of reprimand to Rachel Kone and to offer Ms. Kone a consent order for indefinite suspension of her license until such time as she can appear before the Board and demonstrate she is safe and competent to

resume the practice of nursing. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Kone and the Board.

CONFERENCES
SCHEDULED:

Matthew Siegfried, LPN 0002-076230

Mr. Siegfried did not appear.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:10 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Siegfried. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:30 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to issue an order of reprimand to Matthew Siegfried; place Mr. Siegfried on probation for two years employment as a practical nurse; and require him to complete National Council of State Boards of Nursing online courses “Medication Errors – Detection and Prevention” and “Sharpening Critical Thinking Skills for Competent Nursing Practice”. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Mr. Siegfried unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Siegfried within such time. If service of the order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

CONFERENCES
SCHEDULED:

Janet S. Neice, RN 0001-152706

Ms. Neice did not appear.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:35 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Neice. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting

is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 2:47 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to offer Janet Neice a consent order for indefinite suspension of her license until such time as she can appear before the Board and demonstrate she is safe and competent to resume the practice of nursing.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Neice and the Board.

CONFERENCES
SCHEDULED:

Jeanie Harlow, LPN 0002-062922

Ms. Harlow did not appear.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:50 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Harlow. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:00 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to offer Jeanie Harlow a consent order for indefinite suspension of her license, stay the suspension contingent upon verification of Ms. Harlow's entry into the Health Practitioners Monitoring Program and thereafter remaining in compliance with the Health Practitioners Monitoring Program.

The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Harlow and the Board.

CONFERENCES
SCHEDULED:

Jane Ott, RN 0001-139210

Ms. Ott appeared, accompanied by her husband, Greg Ott.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 3:47 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ott. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 4:27 P.M. for additional information from Ms. Ott.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

CLOSED MEETING:

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 4:33 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Ott. Additionally, Dr. Ingalls moved that Ms. Mitchell and Mr. Kazzie attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 5:05 P.M.

Dr. Ingalls moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

ACTION:

Dr. Ingalls moved to issue an order to release Jane Ott from probation and issue an unrestricted license upon receipt of documentation verifying one year of active employment from Augusta Regional Free Clinic. The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order thirty days after service of such order on Ms. Ott unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Ott within such time. If service of the order is made by mail, three

additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at 5:10 P.M.

Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director